

AzATA Board of Directors Meeting
Brophy College Prep, February 11, 2006

- I. Welcome
 - A. Chris welcomes everyone and calls the meeting to order at 1:15
- II. Establish a quorum
 - A. Current board members in attendance: Jack Baynes, President; Cindy Seminoff, Secretary; Scott Horton, Treasurer; Lanny Bradford, College and University Representative
 - B. Incoming board members in attendance: Chris White, President; Sharon Baltmanis, Secretary; Becky Notestine, Vice President; Lanny Bradford, College and University Representative, Scott Horton, Treasurer; JD Burgess, High School Representative
 - C. Quorum established with 4 in attendance.
 - D. Others in attendance: Rick Ball, Legal Council
 - E. Member's absent: Leslie George, High School Representative; Matt Anderson, Clinical/Professional Representative
- III. Secretary's Report – approval of last meeting's minutes
 - A. Becky moves to approve the minutes from the last meeting. Lanny seconds. Motion passes 4-0.
 - B. Discussion took place on percentage of RMATA members who are not NATA members (23%). 119 of 590 of Arizona members are non-NATA members. We should consider offering those individuals membership in the state association without becoming NATA members. We can purchase a mailing list from the BOC of non-members for 10 cents a name.
- IV. Treasurer's Report
 - A. Distribution of financial report for the General Account shows deposits of \$7,241.11 (\$5,673 of that is the maturity of the CD that is for legislative purposes and will be transferred to the legislative account)
 - B. Duplicate entries under withdrawals and deposits are due to the need to pay out of the general account and then replace the money from the legislative or professional education accounts once established.
 - C. The last withdrawal shown in the General Account represents the \$5 for each member (\$350 total) which goes to legislative purposes
 - D. Legislative Account: \$350 deposit from the general account noted here. Account will be kept near \$4000-\$5000 a year, excess will be transferred into an investment account.
 - E. Professional Education: Award checks have been cut and have not yet cleared, but are reflected as a deduction. This account was developed as fundraising specific to professional education needed a separate place to be accounted for.
 - F. Jack thanks Scott for his organization of the treasurers' account. Jack notes it is the best organization he has seen in this position.
 - G. Chris gave Scott bills in regards to the meeting: caterer, rental of round tables which will be reflected in next treasurer's report.
 - H. Cindy moves to approve the treasurer's report. Lanny seconds. Motion passes 4-0.
- V. Committee Reports
 - A. Chris strongly suggests that committee chairs should attend meetings. A formal template will be developed for chairs to report their information on, which will be mandatory. The template will state: committee name, active members, status (ie: seeking new members), goals for the year, and status of meeting those goals. Jack reminds the group that there is a current hierarchy for board supervision of committees.
 - B. Professional Education – Ian McLeod
 - i. Ian emailed Jack saying he would like the board to make a decision about what will happen with the summer program. He has contacted someone to present at the summer program. Does not want to have the program if it will loose money for the organization. Will be discussed under new business.
 - ii. Chris discusses the need for a committee to assist Ian.
 - C. Association Publisher – Tamara McLeod

- i. Next issue will be available online March 1st. Needs bios and pictures from new board members. Chris will bring camera to take pictures of new board at Sunday's meeting.
 - ii. Newsletter will also highlight the winter meeting, award winners, program and student association updates.
 - iii. Needs committee reports and vacancies to publish in the newsletter.
 - iv. No entries for student writing contest this year. Due to low entries last year and none this year, thinking of nixing the idea for next year. Discussion took place on keeping the contest in the future. Should be promoted by the high school and college student committee.
 - v. Amy Freeman, ATC, a first year Sports Health Care student at ASHS will take over editorial assistant duties from Donna Farrell this coming summer as Donna will be graduating. Amy and Donna will both be busy at the winter meeting taking pictures and getting stories.
 - vi. Looking for new ideas for the newsletter from the new board.
- D. Meeting and Events – Michelle Gonzalez
- i. Michelle is resigning the chair position. She is willing to serve on a committee to assist with the transition. She also suggests that if the winter meeting is in Phoenix, a Phoenix-based person should be in charge of the committee. Chris asks for suggestions of individuals to take over this position.
- E. Governmental Affairs - John Parsons: no report
- i. John asked that Rick make it known that Governmental Affairs will need a lot of assistance from Meeting and Events planning committee due to the need for fundraising efforts. The amount of money and method of saving we currently have will not be sufficient to raise the appropriate amount of money for 2010 legislature.
 - ii. Rick discussed the Colorado Athletic Training Association's charity event that raised \$15,000 for legislative efforts. He suggested if we begin planning now the AZATA could put on an event of that sort in conjunction with the next winter meeting. Chris to discuss this at the district meeting with those who developed the Colorado program.
 - iii. Rick feels that \$60,000 should be the minimum target for money to be spent during the legislative session in 2010.
 - iv. A University of Arizona administrator discovered that the athletic training practice act states that athletic trainers are designated to treat injuries and that it does not mention treatment of illnesses. In November it was discussed that we would go in and amend the practice act to say "injuries and illnesses." Lobbyist advised that we should not go forward this action this year as it appears making this change will be much harder than originally anticipated.
 - v. At the AZATA meeting Rick will discuss the need for the practice act to be revised to include all educational competencies in athletic training education programs. He will also discuss the need for the membership to get involved in the political arena.
 - vi. It was discussed that a date in early June should be set for a meeting for all those interested in learning more about getting involved in the political arena.
 - vii. Becky suggested sending around a sign-up sheet for those interested in being involved in the legislative process. Will pass around at the end of Rick's session and then place on the lunch tables for sign-ups.
- F. Fund Raising - Mike Stratton
- i. \$1750 from sponsors has been designated to legislative purposes. A request from Continuum Wellness states they would like \$200 of past donations which were designated to CEUs to be put toward legislative purposes. This will complete our goal of raising the \$1950 needed in order to be eligible for NATA matching program.
 - ii. Request for registration fee waivers for the following individuals who made donations to AZATA: 1. Mike Stratton 2. Shayne Peterson 3. Brek Peterson 4.

- Eileen Kunselman 5. Melissa Rider 6. Shannon Dunn. He anticipates some of these individuals will not show at Sunday's meeting.
- iii. Discussion took place on assuring that the Events Coordinator is informed in a timely manner of individuals who will be receiving fee waivers in the future. The individual who takes over this committee should be informed that all those receiving registration waivers should be submitted by the registration deadlines.
 - iv. Mike would like the following sponsors to be recognized at the symposium
 1. **Dawn Ressler** ATC/L and Vice Principal of Westwood High School donated \$100.00
 2. Peterson 2 Physical Therapy; **Shayne and Brek Peterson** ATC/L donated \$500.00
 3. OSR (Orthopedic and Sport Rehab) **Aaron Williams** DPT donated \$250.00
 4. CWC (Continuum Wellness Clinic) **Mike Stratton** MA. ATC/L. PT. donated \$500.00
 5. USA Physical Therapy; **Don Rackey** ATC/L donated \$300.00
 6. Carlson Sports Medicine; **Chris Carlson** PA. ATC/L. MPAS. donated \$100.00
 - v. Mike requests that Ian to place the USA Physical Therapy logo as well as the names of the sponsoring individuals listed above up at the meeting.
- G. Publicity and Promotions - Donna Mullen
- i. No report submitted.
 - ii. Chris will follow up with her and find out her motivation for this committee.
- H. Awards and Scholarships - Eric Freas
- i. Chris noted that it is Awards and Scholarships chair's responsibility to find out who is leaving the board and order awards for them. Discussion of need to change bylaws and/or policies and procedures manual to reflect this duty.
 - ii. Five Lanny Williams award winners: Christa Dodgen- Coconino HS Samantha Campbell-Behunin- Mtn. View HS Shelby Shafer- Salpointe HS Emily Williams- Slapointe HS Jaclyn Dorsch- Red Mtn. HS
 - iii. No University winners
 - iv. Warren H. Lee award winner is Ian McLeod from ASU.
 - v. Total budget for awards is \$1390.
 - vi. JD recommends that when an individual is receiving one of these awards that they are made aware of it in advance so that their family members can be present for the award presentation. Chris will communicate this to Eric.
 - vii. Chris will ask Eric about the status of the display for the hall of fame. He suggests if we do not have a formal display, repair the old one or create one.
- I. AIA Liaison - Dave Hayward
- i. The AIA Liaison committee is made up of 7 committee members. The members are Tamara McLeod, Ron Kordonowy, Kitty Langan, JD. Burgess, Chris Carlson, Mike Boese, and Dave Hayward.
 - ii. Committee had a meeting at AIA in November in regards to Chiropractic association trying to get approval for Chiropractors to sign off on preparticipation physical examinations for high school athletes. This is a big concern for us as well as Harold Slemmer the director of the AIA.
 - iii. Next on their agenda is the development of an Athletic Training / Sports Medicine web page that would be incorporated into the AIA website. It has been brought to our attention that the PPE and other forms are hard to find on the AIA website and would like to develop a page that would contain this forms as well as information about athletic training. The page would also have links for high school coaches and parents that would be helpful with questions they may have concerning athletic injuries.
 - iv. Rick recommends that the new board authorizing the new President to send a letter to the AIA stating that the position of the AZATA is that it should be required that pre-participation exams be signed only by physicians who are

authorized by law to prescribe all levels of prescription medications. Lanny moves to pass this motion. Scott seconds. Jack discussed possibility of contacting AMA what their stand is. Chris will look into the current wording of AIA policy. Rick states that the AIA looks to the AZATA and the sports medicine advisory board for opinions on this matter and we should provide it. Motion passes 4-0.

- J. College Student Committee - Debbie Craig
 - i. Chris suggests that we announce before lunch at annual meeting that college students sit together in order for Debbie to gather information from all college students in terms of what they would like from the committee.
- K. High School Student Committee - Leah Oliver
 - i. Two student developed newsletters have been distributed.
 - ii. Rick suggested that the College Student Committee create presentations for the high school students at the winter meeting.
- L. Placement - Ron Kordonoway
 - i. Ron asks if we should continue with this committee or not. He wants to know if the committee is truly a benefit to the membership and if the committee is kept what he can do to improve it.
 - ii. Ron is working more as an event placement coordinator as opposed to job placement coordinator. Chris discussed the need for this event placement and suggested renaming the committee the job and event placement committee. Rick read formal description of position, which would include event coverage as well.
 - iii. Chris suggests that AZATA work to educate those looking for athletic trainers where and how to post job listings. Discussion took place on Ron sending an annual letter to high school and Community College personnel departments as well as ADs informing them of the NATA job placement site, the importance of hiring licensed athletic trainers as well as seeking ATCs for the new school year at an appropriate time of year.
 - iv. Cindy pointed out that the committee needs to make membership and employers aware of the Jobvertise for hiring ATCs in the state. Scott suggested including this in the AZATA newsletter. Chris will look at the status of Jobvertise and will mention this service at winter meeting.
- M. Website Coordinator - Jon Willey
 - i. Jon plans to work hard on RMATA and AZATA website after April 10th. Will create an updated more user-friendly page.
 - ii. Chris emphasized the importance of getting a separate website from the RMATA. \$150 has been put in the budget annually to pay for this website. Sharon will communicate to John the need for this to be done.
- N. Grand Canyon Games - No Chair

VI. New Business

- A. Bio and picture request of new board members for newsletter: to be taken at winter meeting
- B. Legislation efforts to add "Illness" to law -- on hold: discussed earlier
- C. Status of Placement Committee: discussed earlier
- D. Board of Licensure changes/additions
 - i. Board to implement rules about continuing education and temporary licensure
 - ii. Proposing 20 hours of CEUs per year
- E. Use of BOC Certified Membership List - limitations for e-blast
 - i. In the future we can purchase just the non-NATA members from the BOC for 10 cents a name. We can purchase the ability to use that list multiple times. 5 usages would cover the announcements for the two meetings and the three newsletters.
 - ii. Cindy moves that Tamara send a letter to the BOC requesting a list of names and send check for that service of all non-NATA members and use for 5 usages and pay the costs out of the general budget. Jack seconds. Discussion on need

- of 5 usage purchases and having the BOC send updates to the list throughout the year. Motion passes 4-0
- F. Requests to e-blast membership from outside organizations -ASU request this year to promote a meeting declined
 - i. Discussion on charging those who use our mailing list a cost similar to what would be charged to advertisers in the newsletter. Discussion tabled for next board meeting when a discussion on policy and procedure manual changes will occur, will determine who, what and at what cost.
 - G. Budget requests for Newsletter and Governmental Affairs
 - i. Scott motions to establish a budget committee. Cindy seconds. Motion passes 4-0.
 - ii. Scott and Becky have volunteered to be on this committee.
 - H. Legal issues at Uof A - update from Lanny
 - I. Legislative efforts regarding "ILLNESS" wording on hold: discussed earlier
 - J. By-Laws addition/correction for issues of transition with new board of Directors - review how by-laws are corrected/added
 - i. Discussion on when the new officers should take office. New board members should be able to take office in time to vote at the February meeting. Scott motions to propose to the membership to change the bylaws that the new board members take office at the annual meeting of the board not the annual membership meeting. Cindy seconds. Motion passes 4-0.
 - ii. Discussion of need for change in the "Change of Bylaws" section of the bylaws in order to be able to vote by mail ballot. Will discuss in the future as it cannot be changed until next membership meeting.
 - iii. Table of discussion of change in policy and procedure for the new and old board to be involved in November budget discussion at next meeting.
 - K. Status of Laurie White's position on Board of Licensure
 - i. She will continue to serve in this position unless there is someone else that is interested.
 - ii. Members of the board are appointed by the governor, our lobbyist has informed the governor's office that we are supporting Laurie's re-appointment.
 - L. March 2006: National Athletic Training Month
 - i. Mention during luncheon to encourage people to do something for National Athletic Training Month
 - ii. Matt Anderson is coordinating for special events coordinator of the Sun's to have the governor read the proclamation at halftime of a game.
 - iii. Also will get the proclamation read on TV at the high school state basketball championships.
 - M. St. Joseph's Injury Coalition for Kids
- VII. Old Business
- A. New Board - Your opinion of Grand Canyon Games situation
 - i. The director has a great desire for certified athletic trainers to cover their events, specifically football, soccer and wrestling.
 - ii. Much discussion occurred about the past difficulties the association has run into with volunteering for the Grand Canyon Games. Chris will progress in dialog with director Gary Neese to discuss the AZATAs past difficulties as well as possibilities for working together in the future. He will give criteria for our participation, will not guarantee coverage, but will explore possible options.
 - B. Status of Summer Meeting
 - i. Ian wanted to know if the board still wants to go ahead with the event.
 - ii. Suggestion of adjusting the schedule and creating a more family-friendly event. PEC and Meeting and Events planning committee should work together to create a more social schedule. Friday evening-Saturday morning format discussed. Guidelines should be established on what is expected for the summer meeting.

- iii. Cindy moves to continue the summer meeting. Scott seconds. Motion passes 4-0.
 - iv. Chris will discuss with Ian the board's suggestions for the summer meeting.
 - C. Website printing of board meeting minutes and approval of minutes
 - i. Discussion took place on more timely approval of the minutes and placement on the website.
 - ii. Cindy moves that minutes be distributed to the board within one week, approval via email within two weeks. Submitted to webmaster following approval for placement on the website within three weeks. Scott seconds. Motion passes 4-0.
 - D. Payment of lobbyist fees and reimbursement from NATA
 - i. Scott will submit the letters and proof of payment to NATA.
 - E. Bond Investment and withdrawal of CD account money
 - VIII. Issues from the floor: none
 - IX. Meeting date and site for next board meeting
 - A. Chris suggests that the board meets at Brophy's retreat center in Sedona for long-term planning. Suggests weekend of May 20th for long-range planning and board meeting.
 - B. Will establish a board meeting date via email.
 - X. Cindy moves to adjourn the meeting. Scott seconds. Motion passes 4-0. Meeting adjourned at 5:35pm